



Dr. Karl Adam (PMP)

*Senior Project Manager & PMO with 18+ years of Experience
Health Care – Life Sciences – Software – Automotive*

Keplerstraße 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

Work Experience

Freelance Senior Project Manager @ adam-consult.com (Self-employed)

Since August 2019

- Senior Project Management according to PMI standards
- Process Analysis, Harmonization and Optimization
- Software Implementations and Migrations (ServiceNow, SAP, Oracle, JD Edwards, Infor, Sciforma, Clarizen, JIRA, Monday)
- Implementation of Regulatory Topics (UDI, EPA-FIFRA, USDA-APHIS, California Proposition 65, Animal By-Product Compliance)
- Introduction of Project Management Office structures and support
- Project Portfolio & Program Management
- Project Management Trainings

Project & Portfolio Management Office (PMO) @ Sartorius, Göttingen

November 2015 – July 2019

- Establishment and Organization of a Global Project Portfolio Committee
- Project Management for international infrastructure projects in Albuquerque, New York, Singapore, Shanghai and Tokyo
- Liaising with external Service providers and setting up ways of working
- Introduction of software solutions for project and portfolio management (Sciforma, Clarizen, JIRA, Smartsheet)
- Implementation of new Service structures ("Service 2.0" – ServiceNow)
- Design and Facilitation of Project Management Trainings
- Collibra Data Management / Governance
- Establishment and maintenance of a Project Management Community
- Creation and making available of project management templates as well as a dedicated PMO intranet
- Project Support and Project Leader Coaching on Demand

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

PMO / Change Manager @ FORTIS IT Services, Hamburg

March 2012 – March 2013

- PMO work & Project Management for IT-Projects @ Lufthansa Technik (Hamburg) and Volkswagen AG (Wolfsburg)

Management Consultant @ Proudfoot Consulting, London, UK

August 2010 – February 2012

- Installation of maintenance process improvements and energy savings with a battery producer in Europe (Spain, Portugal, France, Italy, Germany, Poland)

Logistics Team Lead and Project Manager @ GlaxoSmithKline, London, UK

May 2007 – August 2009

- Management of the invoice and demand management teams at the London Headquarter
- Leading Change Management and Process Improvement Projects such as the decrease of cycle times for manual invoice operations (by 50%)
- Leading of an outsource project to Cork, Ireland

Head of European Customer Care @ INFOR Global Solutions, Camberley, UK

October 2005 – April 2007

- Leading of a team of 18 Employees in 1. Level Support in Great Britain, Netherlands, France, Spain and Germany
- Team Management and Employee Development

PROJECT LIST

Freelance projects with adam-consult.com (since 2019)

- Project management in a major Product-Lifecycle-Management (PLM) initiative for a major Life Science and Medical Devices supplier on behalf of the Management Firm **Mews & Partners**
 - Establishment of Project Management Structures
 - Work Package Definition and Tasks effort estimation
 - Project Plan control and Status Reporting via ServiceNow
 - Escalations and conflict resolutions
 - Cooperation with other external providers
 - Workshop organization
 - Communication & Stakeholder Management

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Project management in the order-to-cash area as part of the carve-out of **Logocos Naturkosmetik AG** from the **L'Oréal Group** on behalf of **CoBe Capital** New York
 - Responsibility for all processes from order receipt to logistics to invoicing and reporting
 - Documentation of all order-to-cash processes
 - Identification of process-gaps
 - Initiation of hiring processes for missing process responsibilities
 - Leadership of the O2C team through regular status meetings and workshops
 - Project Controlling with via Service Now
 - Coordination with logistics service provider **Kühne & Nagel** and joint setting up of new processes (including returns management, complaints, special customer requirements)
 - Establishment of responsibilities within the framework of the Packaging Products Act (registration platform LUCID, Green Dot, cooperation with packaging licensers **Reclay** and **Bellandvision**)
 - Intensive go-live planning including regular “readiness checks” and creation of “readiness trackers”
- Implementation of the EU compliance requirements for animal by-products (EU142/2011) at **Sartorius AG**
 - Project management of an interdisciplinary team from regulatory affairs, quality assurance, IT, supply chain management and logistics
 - Project management according to PMI/PMP
 - Creation of an SAP material classification concept for materials with regulatory requirements
 - Automation of processes for the necessary creation of documents and product label information
 - Regular workshops and project status meetings
 - Reporting to the steering committee and stakeholders
 - Creation of RACI matrix to define responsibilities
 - User training and process documentation
- Implementation of the California Proposition 65 guidelines at **Sartorius AG**
 - Project management of an interdisciplinary team from regulatory affairs, quality assurance, IT, supply chain management and logistics
 - Project management according to PMI/PMP
 - Automating processes to create necessary documents and product label information
 - Regular workshops and project status meetings
 - Reporting to the Steering Committee and stakeholders
 - Creation of RACI matrix to define responsibilities
 - User training and process documentation
- Establishment of project portfolio management structures at **EVOTEC SE**
 - Creation and implementation of project management templates
 - Creating transparency about all ongoing projects and comparing them with company goals
 - Creation of a project roadmap including prioritization and resource allocation

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Establishment of project portfolio management structures in the form of the Global Process Council (GPC) with regular workshops for all specialist departments involved and the board
- Preparatory work for a global ERP rollout project
- Coaching of project managers
- “Project Clinic” for quality assurance of ongoing projects based on defined criteria

- Implementation of USDA APHIS compliance at **Sartorius AG**
 - Project management of an interdisciplinary team from regulatory affairs, quality assurance, IT, supply chain management and logistics
 - Project management according to PMI/PMP
 - Automating processes to create necessary documents and product label information
 - Regular workshops and project status meetings
 - Reporting to the Steering Committee and stakeholders
 - Creation of RACI matrix to define responsibilities
 - User training and process documentation

- Introduction of the quality management system TrackWise Digital at **Sartorius AG**
 - Coordination of the User Requirement Specification between the Trackwise provider, Sparta Systems, and Sartorius
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication

- Implementation of EPA-FIFRA compliance at **Sartorius AG**
 - Project management of an interdisciplinary team from regulatory affairs, quality assurance, IT, supply chain management and logistics
 - Project management according to PMI/PMP
 - Automating processes to create necessary documents and product label information
 - Regular workshops and project status meetings
 - Reporting to the Steering Committee and stakeholders
 - Creation of RACI matrix to define responsibilities
 - User training and process documentation

- Introduction of Unique Device Identification (UDI) by the US FDA & European Commission at **Sartorius AG**
 - Project management of an interdisciplinary team from regulatory affairs, quality assurance, IT, supply chain management and logistics
 - Project management according to PMI/PMP
 - Automating processes to create necessary documents and product label information
 - Regular workshops and project status meetings
 - Reporting to the Steering Committee and stakeholders

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Creation of RACI matrix to define responsibilities
- User training and process documentation
- Establishment of project management structures for projects in the **Government District of Göttingen**
 - Creation of project management templates
 - Delivery of project management trainings
 - Managing a model project to reorganize responsibilities in the area of early childhood education
 - Coordination of the Göttingen district, Nordhausen University and Lebenshilfe Herzberg
 - Structuring the project into the following modules
 - Open access to early intervention
 - Interdisciplinary diagnostics
 - Interdisciplinary support and treatment plan creation
 - Prevention and early childhood education concept
 - Coordinated documentation and supra-regional data collection
 - Scientific accompanying concept
 - Regular workshops in all modules
 - Regular reporting to the project steering committee
- Introduction of the project management software **CLARIZEN** to customers of the **KOLME Group**
 - Coordination of user requirement specifications between KOLME and customers
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication
 - Software training

Sartorius AG, Göttingen (2015-2019)

2019

- Introduction of a new project and portfolio management software (**Clarizen**)
 - Coordination of user requirement specifications between KOLME and Sartorius
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication
 - Software training

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

2018-2019

- Management of a process improvement project with the aim of increasing performance in Tokyo/Japan with task packages in all local business areas (sales, sales, service, human resources, finance)
 - Regular team meetings and workshops
 - Creation of process improvement concepts in all business areas
 - Implementation of process improvements and regular tracking of KPIs

2018

- Implementation of a new group structure as part of a **Boston Consulting Group** project
 - Project management of an interdisciplinary team with a focus on HR
 - Coordination with the legal department to implement a new management structure (“Head of” instead of “VP”)
 - Preparation of the results in cooperation with Boston Consulting and presentation to the board

2017-2018

- Establishment of a regional headquarters in Southeast Asia (Singapore) with corresponding updating of all business processes between the headquarters and locations in ten Southeast Asian countries (in collaboration with **Ernst & Young**)
 - Project management of an interdisciplinary team
 - Regular status meetings and workshops in Southeast Asia (Singapore, Thailand, Malaysia, Shanghai)
 - Preparation of results in cooperation with Ernst & Young and presentation to the board

2016

- Implementation of process improvements in the central areas as part of a Boston Consulting Group project
 - Member of the project management team to implement new processes in all staff functions (“Support Excellence”)
 - Regular workshops with all Vice Presidents involved in the staff functions (HR, Finance, Commercial Operations, EHS, Supply Chain Management, IT, Business Process Management)
 - Preparation of the results in cooperation with Boston Consulting and presentation to the board
- Project for the commercial integration of new acquisitions in Albuquerque/New Mexico (IntelliCyt) and New York (kSep)
 - On-site workshops to start the process

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Subsequent management of a post-merger integration project including IT, HR, finance, and commercial operations
- Implementation of ServiceNow in the course of the “Service 2.0” project
 - Project Team Management
 - Workshop organization

2015-2016

- Introduction of project and portfolio management software (**Sciforma**)
 - Coordination of the User Requirement Specification between Sciforma and Sartorius
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication
 - Software training

Fortis IT Services (2012-2013)

2012

- Management of the software rollout project “KoKa” (cost calculation tool) at Lufthansa Technik AG (Hamburg) for cost calculation in the maintenance area
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication
 - Software training
- Management of the software rollout project “dynBER” (scrapping area) at **Lufthansa Technik AG** (Hamburg) for cost-qualified statements about the reuse or scrapping of parts
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication
 - Software training
- Conception of the software rollout project “Work Plan 2.0” and creation of a concept for group-wide maintenance software at **Volkswagen AG** (Wolfsburg)
 - Regular team meetings and workshops
 - Creation of a work breakdown structure and definition of work packages
 - Regular reporting to the Steering Committee
 - Stakeholder management and communication

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Software training

Proudfoot Consulting (2010-2012)

2011

- Europe-wide project to install energy saving measures at a global battery producer (Exide Technologies)
 - Management of the “Direct Energy” & “Best Practices” project streams
 - Regular workshops & status meetings
 - Direct implementation of the findings
 - Organizing the exchange of best practices
 - Identification of a measure that resulted in energy savings of up to 20% (a special award was given for this)

2010

- Europe-wide project to install process improvements in maintenance at a global battery producer (Exide Technologies)
 - Management of the “Best Practices” project stream
 - Regular workshops & status meetings
 - Direct implementation of the findings

Sterling Commerce (2010)

2010

- Project to install electronic data links (EDI) between an electrical component manufacturer and its trading partners (Sterling Commerce, IBM, London)

GlaxoSmithKline (2007-2010)

2007-2008

- Relocation project of the accounting department (Trading Services) from London/UK to Cork/Ireland
 - Building a team in Cork including hiring employees
 - Process documentation in London
 - Organization of knowledge transfer
 - Regular workshops & status meetings
 - Intensive go-live preparations including readiness checks

2007

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Implementation of process optimization in the billing department (with the ERP software JD Edwards)
 - Aim to reduce throughput times for all invoice processes
 - Collaboration with the e-Invoice team
 - Process documentation

Infor Global Solutions (2005-2007)

2005-2006

- Project management of a Europe-wide post-merger integration in the area of customer care at an ERP software provider (Infor Global Solutions, Farnborough/UK)
 - Intensive travel to establish a joint team in UK, NL, D, FR, E)
 - Process documentation and harmonization
 - Parallel to ongoing customer care business

Education

History PhD @ University Erlangen-Nürnberg,
2007 – 2009

Political Science and History @ Universities of Erlangen-Nürnberg and Göttingen
1999 – 2005

ERASMUS Exchange @ Jagiellonian University, Krakow, Poland
2002 – 2003

Professional Skills

Training Courses and Certifications

Design Thinking, June 2019

Agile, KANBAN & Hybrid, June 2018

Change Management, November 2016

Project Management Professional (PMP), December 2012 (renewed December 2024)

Languages

After six years in the UK, I speak and write English fluently (near native standard). I also have some skills in French and Polish.

Methods

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Project Management
- Program Management
- Portfolio Management
- Change Management
- Project Team Management
- Agile Project Management
- SCRUM
- Design Thinking
- Risk Management
- Communications Management
- Training and Workshop Design
- Project Management Training Didactics
- Workshop Moderation

Software & Tools

- Service Now
- MS Project
- Clarizen
- JIRA
- Clarity PPM
- Sciforma
- Sharepoint
- Celonis
- Symbio
- SAP
- JD Edwards
- Infor
- BAAN
- Smartsheet
- Meisterplan
- Wordpress

Hobbies

- Literature
- Sports
- Travelling

Dr. Karl Adam (PMP)

Keplerstr. 28e, 37085 Göttingen, Germany | +49 173 210 65 21
post@adam-consult.com

- Video Games